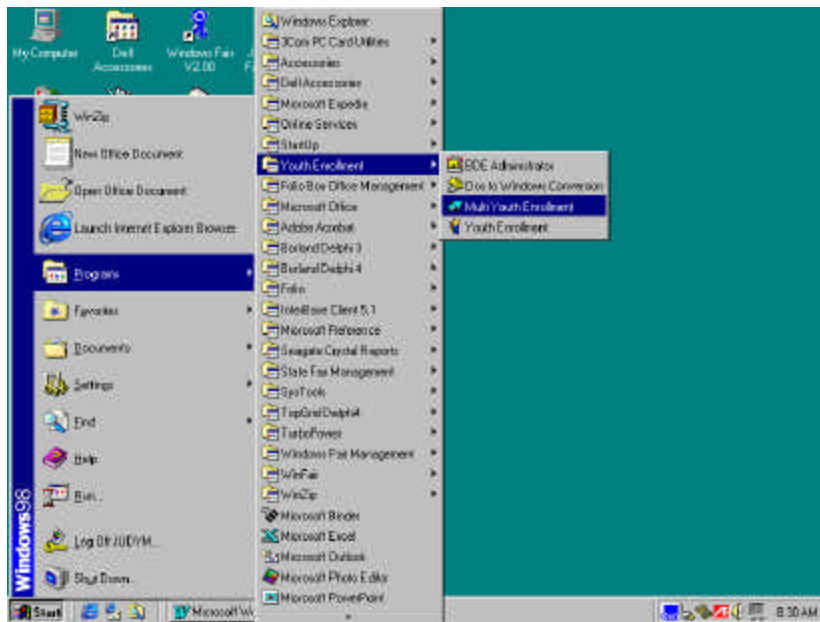


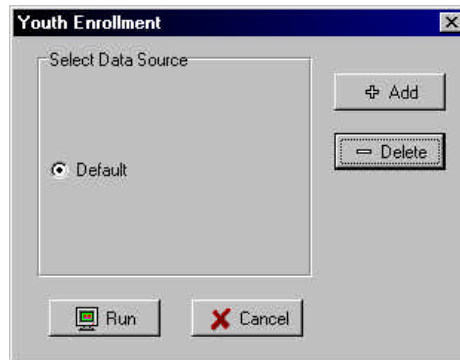
Multi Youth Enrollment

The Multi Youth Enrollment utility allows the user to access multiple databases from a start menu. This option is useful in offices that are handling multiple counties. It also allows counties to retain the previous year's data in a historical file and to easily switch between the current and historical data folders.

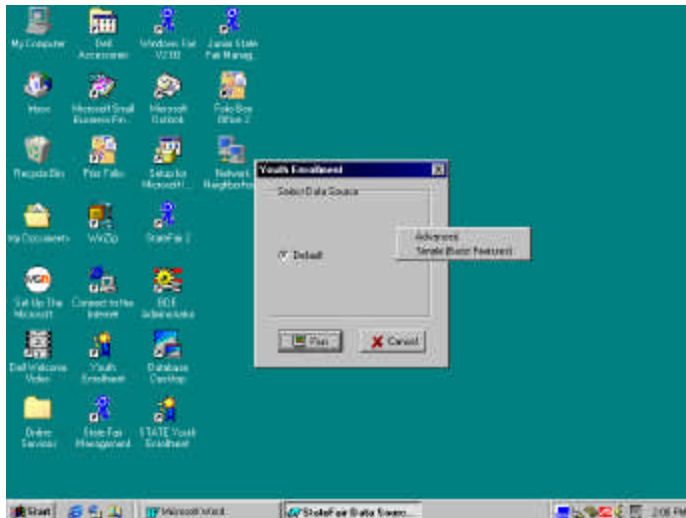
Before a new data path can be created, use the Windows Explorer to make additional data folders under the **C:\Program Files\Youth Enrollment** folder. If a historical data folder is to be created, use the Windows Explorer to create a new folder, then copy all data from the current Data Folder to the historical folder. The historical folder retains all data from the previous year. The current Data Folder can then be reset for the new enrollment year.



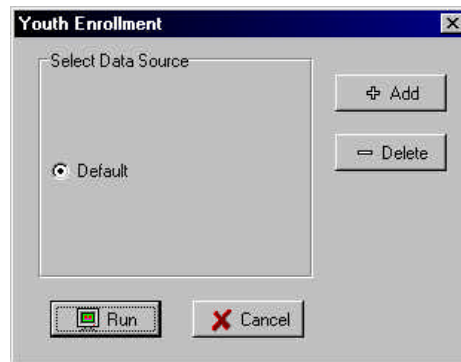
To access Multi Youth Enrollment, go **Start|Programs|Youth Enrollment|Multi Youth Enrollment**. A shortcut icon can be created to make quicker and easier access to the utility. If this is not on your start menu check in Windows Explorer in **C:\Program Files\Youth Enrollment** and double-click on the **Brwyouth.exe** file.



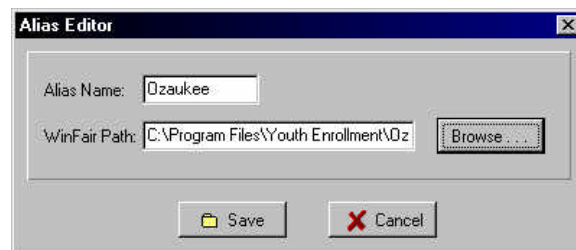
The screen will initially display with the default data source option only. This is your current WinYouth Alias set in the BDE, If **Run** is selected at this point, the program will open the database which has been set in the BDE.



Point the mouse at the **Select Data Source Box** and right click. The above menu will appear. Left click on **Advanced**.

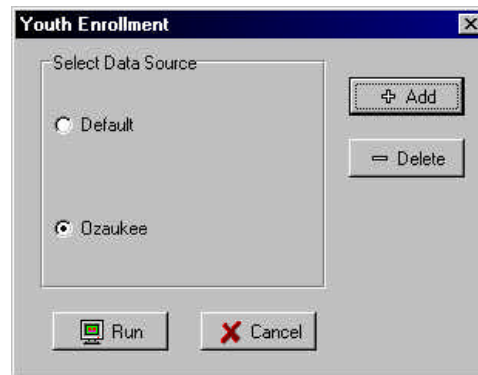


The Add/Delete buttons will appear. If **Delete** is selected, the selected path will be deleted. To add another data path, click on the **Add** button.



Enter the **Alias Name**: this will appear on the selection screen. This name can be anything meaningful to the user. Example: If multiple counties are used, use each county name as an alias. If using a historical data folder, can name it like Data2000. The **Browse** button

will let you select one of the data folders you created earlier in Windows Explorer. Click *Open*, then Click *Save*.



The new path selection is now added to the menu. Additional data paths may be added. To select a particular data path, click on the data path name and then click on *Run*. This will automatically start the Youth Enrollment system and open that data set. The selected data source will remain until you use the Multi Youth to select a different data source.